



Student Use of Mobile Phones

Mobile Phones	<p>Mobile phones can create a range of hazards when brought to school because:</p> <ul style="list-style-type: none">• they are valuable items that can easily be lost, stolen or damaged in the College environment• using phones inappropriately to bully, intimidate or harass people can have serious consequences including police involvement• mobile phone usage in school disrupts learning for the phone user and for fellow students.
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St John's College's Policy	<p>St John's College acknowledges parents/carers may wish their child to carry a mobile phone for personal safety reasons however, the right of a student to have access to a mobile phone at school must be in accordance with the College's policy.</p> <p>It is our policy that:</p> <ul style="list-style-type: none">• students must sign and return the <u>ICT Agreement</u> before they are permitted to bring their mobile phones to school• Mobile phones are brought to college at the owner's own risk. No liability will be accepted by the college in the event of loss, theft or damage of the phone.• Students mobile phones must be locked in the students' lockers at all times during the school day. If students can't self-manage their mobile phone they may be required to hand their phone into reception for safe keeping each day.
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Staff Responsibilities	<p>All staff must:</p> <ul style="list-style-type: none">• model appropriate behaviour at all times• ensure all students are provided with the <u>ICT Agreement</u>, that they understand them, and that they understand they will face disciplinary action in the event they misuse ICT equipment and devices• be vigilant in monitoring students when using mobile phones• ensure mobile phones are not taken into exams or assessments• deal with all reported and observed incidents of inappropriate mobile phone use in accordance with this Policy• ensure that any incident of inappropriate mobile phone use that they observe or is reported to them, is recorded appropriately.
Implementation	<p>This Policy is implemented through a combination of:</p> <ul style="list-style-type: none">• staff education• effective student supervision• effective incident notification and management procedures• effective communication procedures• effective record keeping procedures• initiation of corrective actions where necessary.
Discipline for Breach of Policy	<p>Where a staff member breaches this Policy St John's College may take disciplinary action.</p>

