



ST JOHN'S COLLEGE MUSIC DEPARTMENT

THE PRIVATE INSTRUMENTAL MUSIC PROGRAM TERMS & CONDITIONS

St. John's College is proud to offer an instrumental music program. The program provides students with the opportunity to receive personalised tuition in their instrument of choice. This tuition is intended to complement the education which is provided in the classroom music program. These guidelines contain all the information regarding the provision of instrumental tuition at St John's College.

Learning an Instrument at St John's College

St John's College offers tuition in a wide range of instruments. Students of any age are invited to apply for tuition on any instrument.

Music lessons occur during class time, and timetables are coordinated by our Head of Music and Performing Arts. Unless otherwise agreed, students will be placed on a rotating timetable, which ensures that they can receive instrumental tuition whilst also not regularly missing the same subject. Students who are enrolled in VCE studies, will be given priority for lesson times which fall outside of regular class times.

Junior School students from Prep to Year 6 are collected by the teacher and taken to their lesson. Students who are in Years 7 to 12 are expected to attend private music lessons independently and to arrive on time to the lesson.

To apply for enrolment in the Private Instrumental Music Program, parents should complete the application form. Tuition is subject to satisfactory progress, regular practice, attendance and performance at school events.

Timetables, providing details of when music lessons for individual students have been scheduled are also accessible through SEQTA.

Parents will receive an invoice in advance of each term, and lessons are administered as per the protocol detailed below:

- If a student is going to miss a lesson due to being absent from school, notice must be sent directly to both the instrumental teacher and the Head of Music via a SEQTA direct message.
- When a student misses a lesson due to forgetting to attend, the lesson will not be refunded. The lesson will be rescheduled with Mr Edge at a mutually convenient time.
- Students will only have a maximum of 3 make up lessons per semester.
- Where a student misses a lesson due to a College activity (excursion, incursion, camp, etc.) that lesson will be made-up.
- Students in Year 12 enrolling in Term 3 & 4 tuition, will have eight (8) lessons for the semester. This is due to preparation time required for examinations towards the end of the year. These eight (8) lessons will be charged prior to the commencement of Term 3.
- Parents are charged for eight (8) lessons per term, in recognition of the fact that some minor disruption, as detailed above, is to be expected through the course of an academic year. In addition, school terms vary in length. This means that each student should receive 36 lessons across the course of the year.
- Students will be automatically re-enrolled each semester.
- Fees will not be refunded if students forget to attend their lessons, forget to bring their instruments or are on holiday during the school term.



Lesson fees

Plan A	30 minute individual lesson	\$35.00
Plan B	45 minute individual lesson	\$52.50
Plan C	60 minute individual lesson	\$70.00
Admin and material fee	Per student	\$30.00 per year
AMEB Music Book	Per student as required	\$40.00
Instrument Hire	Per student per instrument	\$150 per year

Note: Each term may vary in length between 9-11 weeks.

Discontinuation of Lessons

In the event an enrolled student chooses to discontinue instrumental lessons at St John's College, no refund will be offered for the term/semester or year, in which notice is given. Parents may choose whether their child will receive the remaining lessons in that term or forfeit the cost of the lessons. At least four weeks' notice of discontinuation of lessons is required (no more than two weeks before the end of a given term for discontinuation the following term).

Concerts and Performances

Students are expected to participate in all College music performances as published in the College Calendar and as they arise through the course of the year. These performances are one of the most valuable aspects of being enrolled in the program, as they offer students the opportunity to showcase their learning in both ensemble and solo contexts.

Practice

Students are expected to practise on a regular basis. This must be daily, regular, and consistent. Parental support is essential to ensuring that students maintain an effective practice schedule, and all St John's College music teachers expect parents to be actively involved in their child's learning.

Instrument Hire

Musical Instruments may be hired each semester. Please note pianos and drum kits are not available for hire. Parents can contact Head of Music to check instrument availability. Students are encouraged to purchase their own instrument after 12 months hire.

Students are responsible for the basic maintenance, care and storage of their hired instruments. Should any repairs be required or if the instrument is lost or stolen, St John's college does not accept any responsibility whatsoever. The cost of repair or replacement is the responsibility of the student hiring the instrument. If the hired instrument is destroyed or damaged to the extent that it can not be properly used, the family is liable to pay the cost of replacing the instrument when requested by St John's College.

Replacement reeds and strings on any woodwind and stringed instruments are to be purchased when required by the student.

Additional terms and conditions

1. Students will be automatically re-enrolled in the program each term. If you do not wish to re-enrol, you must notify the Music Coordinator two weeks before the preceding term ends.
2. Tuition will commence only after an application for enrolment has been received and approved.
3. Prior to the commencement of lessons, students will be notified of lesson times and books/materials to be purchased, where required.
4. St. John's College reserves the right to accept or reject the application from any student seeking enrolment in the instrumental program.



ST JOHN'S COLLEGE INSTRUMENTAL MUSIC APPLICATION FORM

Commencement Date:

Term 1	
Term 2	
Term 3	
Term 4	

Instruments Available:

Cello	Flute	Guitar	Alto Saxophone	Contemporary/Electric Guitar
Piano	Trumpet	Bouzouki	Tenor Saxophone	Contemporary/Electric Bass
Viola	Clarinet	Drums	Double Bass	Percussion Orchestral/band
Violin	Saxophone	Voice	Classical Guitar	Trombone

Complete all of the fields listed below:

Student Name	
Year Level	
Instrument	
Lesson Duration (30 min, 45 min, 60 min)	
Parent/Guardian Name	
Email address	
Mobile	

I have read and hereby accept the terms and conditions for my child to participate in private instrumental music lessons.

Signature:

Note:

- Please complete one form per child
- Once this form has been processed, the student will be notified of lesson times and any books that may need to be purchased.
- Application forms must be lodged before lessons can commence.